

Academic Assessment Committee Meeting Minutes

April 11, 2017 – 3:00 pm

President's Conference Room, 226 Tigert

Present: Timothy Brophy, William Bauer, Gail Childs, Rajeeb Das, Margaret Fields, Cheryl Gater, Lee Morrison, Suzanne Murphy, Tobey Shorey, Amy Simonne, Laura Spears, Catherine Striley and

Absent: Camden Anderson, Dennis Kramer, Angela Lindner and Marie Zeglen

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone.
2. **March 14, 2016 Minutes:** Dr. Catherine Striley moved to approve the minutes, Dr. Amy Simonne seconded the motion, all were in favor, and the minutes were approved.

3. **AAP Approvals Requests:**

The committee reviewed the following Academic Assessment Plan from the **College of Design Construction and Planning**

- Emergency Medical Services Management Assessment – **Conditionally Approve**

This plan was conditionally approved for a modification of the SLOs; and what is meant by verbal and written communication.

Dr. Amy Simonne moved to approve, Dr. Catherine Striley seconded the motion and all members approved the motion.

- Emergency Management Certificate Assessment – **Conditionally Approve**
This plan was conditionally approved because it is unclear how verbal skills will be assessed.

Dr. Catherine Striley moved to approve, Ms. Gail Childs seconded the motion and all members approved the motion.

- Senior Fire Officer Certificate Assessment – **Conditionally Approve**
This plan was conditionally approved because it is unclear how verbal skills will be assessed.

Dr. Amy Simonne moved to approve, Dr. Catherine Striley seconded the motion and all members approved the motion.

College of Engineering

- Mechanical Engineering BS. - **Recycled**

This plan was recycled for some further modification. The rationale for the change explained why PG2 was deleted, but there was no rationale provided for adding the new PG, and the evaluation method for the new PG2 (and PG1) needs to be further explicated with a target percentage increase for 2017-18.

Dr. William Bauer moved to approve, Dr. Laura Spears seconded the motion and all members approved the motion.

- Aerospace Engineering BS – **Approve**

Dr. Margaret Fields moved to approve, Dr. Laura Spears seconded the motion and all members approved the motion.

- Industrial and Systems Engineering Ph.D. – **Approve**

Dr. Margaret Fields moved to approve, Dr. Amy Simonne seconded the motion and all members approved the motion.

- Industrial and Systems Engineering M.E. – **Conditionally Approve**

This plan was conditionally approved because it is unclear on the rubric the percentage range for a 'B'.

Dr. Amy Simonne moved to approve, Dr. Catherine Striley seconded the motion and all members approved the motion.

- Industrial and Systems Engineering M.S. – **Conditionally Approve**

This plan was conditionally approved because it is unclear on the rubric the percentage range for a 'B'.

Dr. Amy Simonne moved to approve, Dr. Catherine Striley seconded the motion and all members approved the motion.

College of Medicine

- Biomedical Neuroscience Certificate – **Conditionally Approve**

This plan was conditionally approved for some further modification to PG1.

Dr. William Bauer moved to approve, Dr. Catherine Striley seconded the motion and all members approved the motion.

- Addiction and Recovery Certificate – **Approve**

Dr. Margaret Fields moved to approve, Dr. Laura Spears seconded the motion and all members approved the motion.

College of Health and Human Performance

- Tourism, Recreation, and Event Management BS – **Recycled**

This plan was recycled for some further modification and UCC approval.

Dr. Margaret Fields moved to approve, Dr. Amy Simonne seconded the motion and all members approved the motion.

- Applied Physiology and Kinesiology BS – **Approve**

Dr. Margaret Fields moved to approve, Dr. Laura Spears seconded the motion and all members approved the motion.

- Sport Management BS – **Recycled**

This plan was recycled for some further modifications to PG1-3 and SLO1, SLO9 and SLO Area of Critical Thinking.

Dr. Margaret Fields moved to approve, Dr. Laura Spears seconded the motion and all members approved the motion.

- Health and Human Ph.D. – **Approve**

Dr. Margaret Fields moved to approve, Dr. Amy Simonne seconded the motion and all members approved the motion.

4. **Committee on Committees Report:** Dr. Brophy discussed the new revised responsibilities and the report for the Committee on Committees. The committee voted on the new version of the committee's responsibilities.
Dr. Margaret Fields moved to approve, Dr. Laura Spears seconded the motion and all members approved the motion.

- 5. UF Assessment Conference:** Rajeeb Das presented to the committee the results of the evaluation form from the conference. The conference was very well attended, overall the comments were very positive.

- 6. Important Dates:**

Next meeting: Tuesday, May 9th, 3 p.m. in 226 Tigert Hall.

Meeting adjourned at 4:00 p.m.